

GLENEDEN SANITARY DISTRICT  
Regular Board Meeting  
6595 Gleneden Beach Loop  
December 10, 2025  
2:00 PM

OPENING

President Phil Jensen opened the regular board meeting at 2:00 p.m.

ROLL CALL

Present in person were President Phil Jensen, Secretary/Treasurer Ray Burleigh, Director Jimmy Newton, Director John Heath, Contract Superintendent Jeramy Price, Office Manager Eisenbarth and Recording Secretary Julie Goodrich. Director John Alita and Attorney Adam Springer were present via Teams.

PLEDGE OF ALLEGIANCE

All stood for the Pledge of Allegiance.

ITEMS FROM THE AUDIENCE

None

MINUTES OF PREVIOUS MEETINGS

Director Heath moved to approve the minutes of the November 12, 2025, Regular meeting. Secretary/Treasurer Burleigh seconded the motion. All present voted in favor. The motion passed unanimously.

TREASURER'S REPORT

Contract Superintendent Price reviewed payables with the board.

The Board reviewed the cash status, financial summary reports and the payment of bills. Director Newton moved to approve the payment of bills. Director Heath seconded the motion. All present voted in favor. The motion passed unanimously.

Office Manager Eisenbarth advised the board that no new reports have been received from the City of Depoe Bay. She stated that the office is working on the EDU report to supply to the City of Depoe Bay.

Office Manager Eisenbarth presented the Management Representation Agreement from Grimstad and Associates to the board. Director Heath moved to approve of signing the agreement. Director Newton seconded the motion. All present voted in favor. The motion passed unanimously.

NEW BUSINESS

Office Manager Eisenbarth presented an email from Rene Soto of the DEQ and a Design and Construction Loan Application from the DEQ. Office Manager Eisenbarth explained that the deadline for the loan application is December 12, 2025. She also explained the terms of the loan and the principal forgiveness. Director Heath moved to approved

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signing the Design and Construction Loan Application. Secretary/Treasurer Burleigh seconded the motion. All present voted in favor. The motion passed unanimously.

**SUPERINTENDENT'S REPORT**

Superintendent Price presented the board with a thank you card from the staff for the Holiday Appreciation gifts.

Superintendent Price showed pictures to the board of the Evergreen Pump Station upgrade in progress. Concrete has been poured and controls have been ordered.

Superintendent Price stated Rhododendron Ave main has 501 feet of new liner after TV and cleaning was completed.

Superintendent Price stated that the smoke testing on Wells Street had been completed with no discrepancies.

**ADJOURN TO EXECUTIVE SESSION**

Director Heath moved to adjourn the regular session to consult with counsel regarding current litigation or litigation likely to be filed (ORS 192.660(2)(h)). Director Newton seconded the motion. All present voted in favor. The motion passed unanimously.

Director Heath moved to adjourn the executive session and reconvene the regular session. Secretary Treasurer Burleigh seconded the motion. All present voted in favor. The motion passed unanimously.

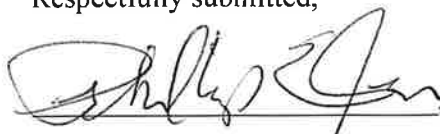
**OLD BUSINESS**

Director Alita moved to approve the Interim Rate letter drafted by Attorney Springer proposing to pay the City of Depoe Bay \$6.00 per 1000 gallons that pass through the meter at Manhole 16 upon the termination of the 1998 IGA. Director Alita added that the board would appreciate a response from the City of Depoe Bay by February 28, 2026. Director Heath seconded the motion. All present voted in favor. The motion passed unanimously.

**ADJOURNMENT**

There was no other business to come before the meeting and Director Heath adjourned the meeting at 3:03 pm.

Respectfully submitted,

  
\_\_\_\_\_, President

  
\_\_\_\_\_, Secretary