

GLENEDEDEN SANITARY DISTRICT

BUDGET CALENDAR 2024/2025

1. Adopt Budget Calendar, appoint Budget Officer 2-14-24
Fill any vacancies on Budget Committee
AT FEBRUARY BOARD MEETING
2. Prepare Proposed Budget JAN/FEB /MAR 24
DURING JAN, FEB and MAR
3. Publish 1st Notice of Budget Committee Meeting (**SEND**) 3-08-24
FIRST PART OF MARCH publish 3-15-24
(5-30 days before the meeting)
4. Publish 2nd Notice of Budget Committee Meeting (**SEND**) 3-08-24
FIRST PART OF MARCH publish 3-22-24
(5-30 days before the meeting)
5. Budget Committee Meeting 4-10-24
Present Budget to Budget Committee
Approve the Budget or continue to May meeting
BUDGET MEETING **ONE HOUR PRIOR TO**
APRIL REGULAR BOARD MEETING
6. Second Budget Committee Meeting (**IF NEEDED**) 5-08-24
(adopt budget, if needed) publish twice
7. Publish Notice of Budget Hearing (**SEND**) 5-17-24
(5-30 days before the hearing) publish 5-24-24
8. Hold budget hearing (governing body) 6-12-24
JUNE REGULAR BOARD MEETING
Pass resolution (Adopting Budget, Appropriate
Funds and Levy Taxes)
9. Submit tax certification documents to Assessor 6-30-24
PRIOR TO JULY 15 with a copy of completed Budget
to the County Clerk PRIOR TO SEPTEMBER 30th 6-30-24